

JEC Miller, Inc.
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03/13/2020

Dear Team Members,

I hope this letter finds you well! As everyone is aware, The Coronavirus (COVID-19), new respiratory disease, is spreading quickly across our county and state. JEC Miller, Inc. is preparing for the spread and ask all friends, families, and team members help us limit the exposure to COVID-19.

Based on the guidance of the MDH and CDC, JEC Miller, Inc. is taking immediate action to limit the potential risks of the spread of the virus. The general strategies CDC recommends to prevent the spread of COVID-19 at JEC Miller, Inc. are the same strategies we use every day to detect and prevent the spread of other respiratory viruses like influenza.

Due to the ease of spread and the severity of illness that occurs in individuals with COVID-19, we are discouraging visitation to all residential sites. We are also making recommendations that we limit community activities (especially large crowds), routine medical appointments, team meetings, etc. We ask that all family and friends limit or reschedule visits to sites until April 1, 2020 or further notice. We will be updating team members as we know more, and as things progress across the U.S and the state of MN. We are happy to help coordinate other forms of visitation, such as video conferencing.

If visitation is a must please do a personal assessment of signs at the entrances to the site. We are asking visitors to not enter if they have a fever or symptoms of a respiratory infection. When visiting, we ask that you perform frequent hand washing and limit movement and interactions with others.

We are also asking that team meetings be rescheduled or done via conference call.

We are also proactively looking at strategies for staffing in the event of a shortage and will be offering incentives to staff that are able to offer assistance during this time. We are working to ensure that we will have the best coverage possible during this time.

We completely understand individual rights and a person's right to have visitors of their choice, as well as participating in activities of their choice. If you have questions regarding visitation, meetings, or activities don't hesitate to call or email adam@jecmiller.com / 952-303-1614.

All the best and we will do our best to keep you updated.

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Since 1978

Providing Support

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Regards,

Adam Gregg
Chief Operating Officer

