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**Coronavirus Update (COVID-19):**

*Here at JEC Miller, Inc. we would like to keep everyone as healthy as possible, especially during cold and flu season. We know there are concerns regarding Coronavirus and we are thinking proactively, should this impact our operations. From what we know now, there are simple things we can do now to prevent spreading illnesses at work.*

*While it's important to wash your hands after a cough/sneeze, it's just as important to make sure you are following proper cough and sneeze etiquette. To help stop the spread of germs cover your mouth and nose when you cough or sneeze. If you don't have a tissue, please use your upper sleeve and NOT your hands. We have tissue boxes at each site for staff and the individuals that we serve. There will also be hand sanitizer for you to use around the office and at the sites( as it is available). It is also important to avoid touching your eyes, nose, and mouth with unwashed hands. When washing hands, ensure you are using soap, hot water, and washing for at least 20 seconds.*

*Please help us keep common places (kitchens, bathrooms, working treadmills, desks, and bedrooms rooms) clean. There are Clorox wipes or antibacterial sprays at each site to help with this. We will also clean the common areas more frequently.*

*If you are feeling sick, we want you to take care of yourself and get healthy. If you are sick, you must stay home. If you are healthy, please take this time to help out! The individuals we serve still need support during this time and we will need to work together as a team to ensure they receive the care they deserve.*

*For the most up-to-date information on the COVID-19 outbreak please refer to the CDC, WHO, and the MN Department of Health (<https://www.health.state.mn.us/diseases/coronavirus/>).*

*Thank you and stay healthy!*

Sincerely,

Your Dedicated Team at JEC Miller, Inc.

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Since 1978

Providing Support